

Minutes – November 6, 2023
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS-
1111 AVE E, WISNER, NEBRASKA 68791

The City Council of the City of Wisner, Nebraska met in regular session in the Council Chambers at the City Offices in Wisner, Nebraska, on Monday, November 6, 2023, at 7:00 P.M. according to the notice published in the Wisner News Chronicle issue of November 2, 2023, a copy of the proof of publication is attached to these minutes. Notice of the meeting was posted in three public places which are the Wisner Post Office, Wisner Public Library, and the Wisner City Office. Notice of the meeting and the agenda were mailed or emailed to the mayor and all members of the City Council. A true copy of their signed acknowledgement of the receipt of the advance notice of this meeting and the agenda is filed in the office of the City Clerk/Treasurer. An agenda for the meeting was kept continuously current and was available for public inspection at the City Offices three days before the meeting date. Agenda subjects were contained at least twenty-four hours prior to the meeting. The mayor presided and the City Clerk/Treasurer recorded the proceedings of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the general public.

Mayor Soden called the meeting to order and announced the location of the posted Open Meetings Act, pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act. Mayor Soden also announced that this meeting is being recorded.

Present on the roll call: Cathy Gobar, Barry Meyer, Jay Meyer, LJ Parker, & Mayor Terry Soden. Staff present: Randy Woldt, City Administrator/Utility Superintendent, Stephanie James, City Clerk/ Treasurer, and Sammye Nyman, Care Center Administrator.

AGENDA ITEM NO. 1 – CONSENT AGENDA – AGENDA, MINUTES OF THE OCTOBER 16, 2023 REGULAR MEETING, & CARE CENTER, CITY, AND CITY/RURAL FIRE BOARD ACCOUNTS PAYABLES FOR NOVEMBER 2023. Moved by Gobar and seconded by Parker to approve the consent agenda as presented. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried. Care Center payable total - \$233,900.86, and net payroll total for October - \$131,862.91, City payable total - \$431,598.76, and net payroll total for October - \$56,042.57, and City/Rural Fire Board payable total - \$3,028.39, be approved and allowed; and those warrants be drawn for their payment; and the City Clerk/ Treasurer publish said claims according to law; and an itemized account be kept on file in the office of the Wisner Care Center and Wisner City Office for public inspection. A copy of the signed acknowledgement of receipt and approval of each is attached to these minutes.

AGENDA ITEM NO. 2 - WISNER CARE CENTER AUDITED FINANCIAL STATEMENT FOR FY ENDED JUNE 30, 2023 – ALMQUIST MALTZAHN GALLOWAY & LUTH, CPAS, VIA ZOOM. Marcy Luth presented the auditor's report for fiscal year ended June 30, 2023. She highlighted several areas of the report, including activity with capital assets, revenues & expenses, and adjustments made by auditors. Ms. Luth stated that wages are up. The Care

Center still had agency labor but not as much. Sammye Nyman, Care Center Administrator stated some items that she is going to fix regarding the audit. Mrs. Nyman stated that they are trying to cut cost where they can. Mrs. Nyman also stated that she is working on getting the census up. A copy of the Wisner Care Center's audit report is attached to these minutes.

AGENDA ITEM NO. 3 – RESOLUTION NO. 2023-11 – YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT FORM 2023. Mayor Soden introduced Resolution No. 2023-11 entitled: Signing of the Year-End Certification of City Street Superintendent 2023. Mayor Soden then asked for a motion to approve Resolution No. 2023-11. Moved by Barry and seconded by Jay to approve Resolution No. 2023-11. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried. Mayor Soden declared Resolution No. 2023-11 adopted.

AGENDA ITEM NO. 4 – COMPREHENSIVE PLAN – DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTING OF BIDS. Councilman Barry stated that he looked over both of the bids that were submitted, from Marvin Planning Consultants, Inc. and Five Rule Rural Planning. Councilman Barry recommends Marvin Planning Consultants, Inc. Councilwoman Gobar stated that the two bids are very close but Marvin Planning is a little cheaper. Moved by Barry and seconded by Gobar to approve Marvin Planning Consultants, Inc. in the amount of \$37,400.00. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 5 – VACANTI MUNICIPAL CONSULTING SERVICES – DISCUSSION AND POSSIBLE ACTION REGARDING CONSULTANT AGREEMENT. Council went over the different projects that Mr. Vacanti is working on. Mr. Vacanti's hourly fee went up from last year. Mr. Woldt stated that the only thing that concerned him was the additional compensation. Councilman Barry said that if Mr. Vacanti gets the city a million dollar grant for a project it will be worth paying the extra \$15,000.00 as stated in the agreement. Moved by Barry and seconded by Jay to approve the agreement submitted by Vacanti Municipal Consulting Services. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 6 – DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENT FOR PROFESSIONAL SERVICES. Mr. Woldt said that the professional services provided by JEO to construct the splash pad will cost \$59,000.00. Mr. Woldt said that for a \$650,000.00 project, that cost is very reasonable. Moved by Gobar and seconded by Barry to approve the agreement for Professional Services from JEO for the construction of the Wisner Splash Pad. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 7 – UTILITY BILLING – REPORT ON RECEIVABLES. Stephanie James, City Clerk/Treasurer, stated that as of tonight's meeting, the past due amount is at \$1,619.73.

AGENDA ITEM NO. 8 – REVIEW BUILDING PERMIT APPLICATIONS. Randy Woldt, City Administrator/Utility Superintendent, stated he has one building permit at this time. The building permit is for a 5,500 square foot duplex in the Grandview Addition. Kasey Rathke is the contractor and Jessica Borgelt is the owner. The duplex will be constructed in Lot 21.

AGENDA ITEM NO. 9 – COMMUNICATIONS, REPORTS, COMMENTS BY COUNCIL, CITY OFFICIALS AND GENERAL PUBLIC.

- A. Councilwoman Gobar would like to look into getting the laptops for council members to be able to look at their packets before council meetings instead of them having to print everything out. Stephanie James said that she would look into it.
- B. Mr. Woldt stated that the highway entrances at the Grandview Addition will be going in Thursday or Friday. There will be a ribbon cutting at the Grandview Addition on Wednesday the Eight at 11:00 AM. Mr. Woldt said that the dump hours for Veteran's Day will be as follows: Saturday hours will be on Friday and Saturday the dump will be closed.
- C. Stephanie James mentioned that the zoning seminar that was scheduled for Wednesday the Eight is now set for Monday the Thirteenth due to Dave Ptak having bronchitis. If this schedule change is more convenient for the council to attend, to let me know by Wednesday so I can let the county know for a lunch count. Mrs. James also included in their packet some information regarding the city's website and that as of right now it is not ADA compliant. AudioEye would help the city's website become ADA compliant and would then continuously monitoring our website to keep it compliant at all times for a yearly fee of \$4,165 per year. Mrs. James showed the council and public the City of Fremont's website that uses AudioEye. Council felt that the fee was to much plus having to pay a yearly fee to CivicPlus. Council would like to look into this a little more. Our website is used as this is a way for customers to pay their utility bill. Mrs. James will gather more information and bring the information back to the council at a later meeting.
- D. Councilwoman Gobar wanted to thank the police for having the high grass taken care of in the alley.

AGENDA ITEM NO. 10 – MOTION TO ADJOURN TO MEET IN REGULAR SESSION ON MONDAY, NOVEMBER 20, 2023, at 7:00 PM. At 7:50 PM it was moved by Barry and seconded by Jay that the City Council adjourns to November 20, 2023, at 7:00 PM in regular session, in the Council Chambers at the City Office. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried.

Mayor

Attest:

City Clerk/Treasurer

NOVEMBER 2023
Accounts Payable

WISNER CARE CENTER

AMAZON CAPITAL SERVICES, INC - HEAVY METAL RETRACTABLE BADGE HOLDERS, PLANNER, THANK YOU GIFTS, HAND CREAM 1804.27, APOTHECARY SHOP - PHARMACY CONSULTING 287.00, ARVID'S FOODTOWN - FOOD PURCHASES 31.82, CASSANDRA BASSETT - LICENSES/DUES/SUBS 123.00, BULLSEYE FIRE SPRINKLER INC. - QUARTERLY SPRINKLER INSPECTION 385.00, CITIZENS INSURANCE GROUP - INSURANCE-PROPERTY & AUTO 9541.09, CITY OF WISNER-UTILITIES - UTILITIES 6834.26, CITY OF WISNER-GENERAL OPERATION LOAN - GENERAL OPERATION LOAN 7160.64, COMMUNITY MRI SERVICES - SKILLED MEDICARE EXPENSE 439.00, CULLIGAN OF NORFOLK - WATER 97.50, DIRECT SUPPLY - SUPPLIES 783.92, RHETT ECKMANN, MD - MEDICAL DIRECTOR 500.00, EGAN SUPPLY CO. - ICE MACHINE MONTHLY RENTAL 2887.47, FAITH REGIONAL HEALTH SERVICES - SKILLED MEDICARE EXPENSE 105.00, FLOOR MAINTENANCE & PAPER SUPPLY CO - SUPPLIES 955.79, FOUR SEASONS LAWN CARE - LAWN FERTILIZER & WEED CONTROL 235.00, GENERAL FIRE AND SAFETY - SEMI ANNUAL FIRE SYSTEM INSPECTION 167.70, GREAT AMERICA LEASING CORP. - COPIER EXPENSE 418.51, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 875.63, GROOVE FINANCIAL SERVICES - CABLE TV SERVICE 762.38, HEALTH CARE INFO SYSTEMS-HCIS - MEDICAID BILLING 1888.05, INTERSTATE ALL BATTERY CENTER - BATTERIES 250.08, JOHNNY'S PEST CONTROL - EXTERMINATOR 105.00, KRIER TECHNOLOGIES INC - REMOTE SUPPORT & ON-SITE LABOR 23891.50, SANDY LIERMAN - LICENSES/DUES/SUBS 123.00, LIFECARE ASSOCIATES - SECURE CARE WANDER MANAGEMENT-TEKTONE WIRELESS NURSE CALL SYSTEM 79370.27, LINCARE - CONCENTRATOR, REFILLS, & NEBULIZER 2237.00, MAHASKA - COFFEE, JUICE, & TEA 606.00, MCKESSON MEDICAL SURGICAL - NURSING SUPPLIES 1986.25, MEDLINE INDUSTRIES, INC. - SUPPLIES 3311.56, MENARDS-VISA-CAPITAL ONE COMMERCIAL - SUPPLIES 80.37, NEBRASKA NURSING FACILITY ASSOC. - SEMINARS 107.48, NORFOLK AREA SHOPPER - ADVERTISING 947.96, NORFOLK TRANSMISSION - VAN EXPENSES 429.08, NORTHEAST COMMUNITY COLLEGE - LICENSES/DUES/SUBS 60.00, ONE OFFICE SOLUTION - PAPER 320.62, ORTIZ, JANE - LICENSES/DUES/SUBS 123.00, PENNER PATIENT CARE, INC - REPAIRS 73.19, PINNACLE BANK-VISA ADMIN - SUPPLIES 2505.90, PRIME TIME HEALTHCARE LLC - NURSING SALARIES 21255.75, RUSS LOBERG ELECTRIC, INC - KITCHEN CONVERT TO LED 538.66, SCHMIDT SPEECH LANGUAGE PATHOLOGY SERVICE - MEDICARE PHYSICAL THERAPY 25479.72, SECURITY SHREDDING SERVICES - DOCUMENT SHREDDING 40.00, TARA M SMITH - DIETITIAN SERVICES 752.82, ST FRANCIS MEMORIAL - RESIDENT CARE 45.79, JENNIFER STUHR - LICENSES/DUES/SUBS 123.00, PAM SVOBODA - LICENSES/DUES/SUBS 123.00, SYSCO LINCOLN - FOOD PURCHASES 14614.60, TASC - ACA REPORTING 93.13, TIM'S SINCLAIR - FUEL 813.50, TMS-TIME MANAGEMENT SYSTEM - TIME CLOCK 237.50, TRI-STATE NURSING ENTERPRISES, INC. - STAFFING AGENCY 424.40, WAGNER WELL INC - SUPPLIES 214.83, WALMART COMMUNITY CARD/CAPITAL ONE - SUPPLIES 0.44, WAYNE HERALD/MORNING SHOPPER - ADVERTISING & PROMOTIONS 218.00, WCC-ARTS & CRAFTS FUND - ACTIVITIES SUPPLIES 346.14, WCC-PETTY CASH - OFFICE SUPPLIES 21.13, WEST POINT NEWS, INC. - ADVERTISING & PROMOTIONS 493.60, WISNER APOTHECARY - MEDICATIONS 14766.10, WISNER TRU VALUE HARDWARE & LUMBER - MAINTENANCE SUPPLIES 478.22, WISNER WEST - ADVERTISING & PROMOTION 9.24, Total - \$233,900.86

CITY OF WISNER

AGRIVISION EQUIPMENT GROUP - CAP & WHEEL 36.31, APPEARA - MOPS 562.90, APPLIED CONNECTIVE TECHNOLOGIES - REMOTE SUPPORT 323.00, AQUA-CHEM, INC. - PUMP 1829.05, ARVID'S FOODTOWN - BOTTLED WATER-HIGH NITRATES 1354.28, BEST WAY, INC. - YELLOW PAINT 897.05, BIG ROCK READY MIX, LLC - CONCRETE 526.00, BIRDS & BLOOMS - TWO YEAR SUBSCRIPTION 20.00, BOZ-WELD - STAINLESS STEEL ANGLE 124.00, BPI|BENEFITPLANSINC. - PLAN QUARTERLY FEE 52.50, CRYSTAL BRAUN - CLEANING SERVICES 600.00, CENTRAL VALLEY AG - FUEL 939.64, CITY OF NORFOLK - SEWER LAB FEES 75.00, CLINE WILLIAMS - LEGAL FEES-401k 1687.50, COMPLETE MERCHANT SOLUTIONS - CREDIT CARD CHARGES & FEES 665.54, CORNHUSKER PRESS - DOG LICENSES 86.50, COUNTRY WELDING & REPAIR - ANGLE IRON 20.74, CUSHING CONSTRUCTION - VACUUM PUMP TRAILER 5994.50, DAWSON TIRE & WHEEL - TIRE REPAIRS & USED TIRES 5123.90, DEMCO - OFFICE SUPPLIES 136.60, DEPT OF ENERGY - WAPA - BUREAU POWER 25945.19, DOUBLEDAY LARGE PRINT - BOOKS 69.82, ELECTRIC LIGHT FUND - UTILITIES 7527.69, ELECTRIC PUMP - PUMP & SOCKET 12816.40, ELKHORN VALLEY OUTFITTERS & GUNSMITHING - AMMO 282.00, EXPENSE SUNDRIES - MISC

EXPENSE 779.69, FAIRFIELD INN & SUITES BY MARRIOTT - SEMINARS 329.85, MR. MICHAEL FREDERICK - BOOKS 50.00, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 1031.12, GREATAMERICA FINANCIAL SVCS. - COPIER EXPENSE 190.43, HECKMAN BODY & REPAIR, INC - REPAIRS TO RANDY'S TRUCK 9810.21, IES COMMERCIAL, INC. - REDESTRIAN TRAFFIC SIGNAL LIGHT REPAIRS 20874.00, INDUSTRIAL SALES COMPANY, INC. - GRANDVIEW GAS SUPPLIES 78.24, JEO CONSULTING GROUP INC - WASTEWATER TESTING 3862.50, JOHNSON & MOCK PC LLO - LEGAL SERVICES 348.50, TANNER KING - Credit balance owed refund for 512 7 ST (Customer# 12075) 107.64, NICOLE KOCH - Deposit refund for 813 15 ST (Customer# 11114) 158.07, KOONS GAS MEASUREMENT - REGULATORS 1963.44, KRIER TECHNOLOGIES, LLC - REMOTE SUPPORT 100.00, L. P. GILL, INC. - UNLOADING 2523.04, LARM - INSURANCE 6141.39, LIEBER CONSTRUCTION, INC - GRANDVIEW TIF PROJECT #9 GRADING 13754.71, MCI - 800-SERVICE 46.45, MICROMARKETING LLC - BOOKS 62.79, MIDWEST LABORATORIES, INC - TESTING 259.75, MIRACLE RECREATION - PARTS CARTON & SPRING 938.60, MUNICIPAL ENERGY AGENCY OF NEBRASKA - FIRM POWER SEPTEMBER 2023 45972.27, MUTUAL OF OMAHA - EMPLOYEE LIFE INSURANCE 83.88, NATIONAL PUBLIC GAS AGENCY - COMMODITY CHARGE-OCTOBER 2023 26064.05, NEBRASKA DEPT OF ENVIRONMENT & ENERGY - LICENSE RENEWAL - BROOK, JOHN, & DAVE 345.00, NEBRASKA DEPT. OF REV. SALES TAX - SALES TAX EXPENSE 10258.52, NEBRASKA DEPT. OF REV. LODGING TAX - STATE LODGING TAX 50.02, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - TESTING 511.00, NEON LINK - CREDIT CARD CHARGES & FEES 96.80, OLSSON - WISNER WATER TOWER & MAINS 2591.57, ONE CALL CONCEPTS, INC. - DIGGERS HOTLINE/LOCATE REQUESTS 22.99, ONE OFFICE SOLUTION - FOLDERS & BINDERS 198.54, OVERHEAD DOOR CO OF NORFOLK - GARAGE DOOR REPAIRS 949.20, PENRO CONSTRUCTION CO., INC. - GRANDVIEW PROJECT - UTILITIES & PAVING #10 5745.00, PILGER CONCRETE RECYCLING LLC - RED ROCK 3658.20, PINNACLE BANK-VISA CREDIT CARD - SEMINARS 781.70, POLICE OFFICERS' ASSOC OF NE - MEMBERSHIP DUES - DOUG & TIFFANY 40.00, POWERMANAGER - VSP SUPPORT PLAN 9357.66, PRECISION IT - AGREEMENT 60.00, SARGENT DRILLING - PROGRAMMING AT NEW WATER TOWER 4079.17, SARAH SCHWEERS - CLOSED BANK ACCOUNT - AMBULANCE PAYROLL 18.47, STALP GRAVEL, INC. - FILL SAND 202.32, SUBSURFACE SOLUTIONS - GPS PORTAL 540.00, SUDBECK UNDERGROUND - BORE & INSTALL GAS LINES 4374.00, TIM'S SINCLAIR, LLC - FUEL 205.04, TRUMBULL RECREATION SUPPLY CO., INC. - COIN-TROL METER 1261.10, VACANTI MUNICIPAL CONSULTING SERVICES - CONSULTING WORK 870.00, VERIZON WIRELESS - POLICE CELL PHONE 396.37, VIC'S - CHAIN SAWS & SUPPLIES 2071.91, WESCO RECEIVABLES CORP - GRANDVIEW UTILITY SUPPLIES 901.50, WILKS PUBLICATIONS INC - BOOKS 88.00, WISNER AUTO VALUE - FUEL/WATER SEPARATOR 280.96, WISNER CARE CENTER - DINKLAGE GRANT-SYSTEM UPGRADES 102330.27, WISNER COMMUNITY ARTS & REC. ASSN - DINKLAGE GRANT-SUMMER SPORTS 18493.73, WISNER COMMUNITY DEVELOPMENT - DINKLAGE GRANT-GENERAL OPERATING EXPENSES 1899.86, WISNER HERITAGE MUSEUM SOCIETY - DINKLAGE GRANT-GENERAL EXPENSES 467.56, WISNER NEWS CHRONICLE - PUBLICATION EXPENSE 334.50, WISNER PUBLIC SCALE - SCALE FEE 8.00, WISNER RURAL FIRE BOARD/CITY JOINT CH AC - REFUND ON INSURANCE THAT WAS CODED WRONG 1616.21, WISNER SENIOR CENTER - MONTHLY EXPENSE 8911.34, WISNER TRUE VALUE - REPAIRS 366.19, WISNER WEST - FUEL 1426.20, Total - \$389,035.63, OCTOBER PAYROLL - 42563.13, Grant Total - \$431,598.76

CITY OF WISNER AND WISNER RURAL FIRE BOARD

805 AUTOMOTIVE - OIL CHANGE 198.36, CITY OF WISNER - UTILITIES 768.82, CITY OF WISNER-AMB PAYROLL & TAXES - AMBULANCE PAYROLL/TAXES 59.21, GREAT PLAINS COMMUNICATIONS - TELEPHONE & INTERNET SERVICE 201.33, HEIMAN INC. - HELMET STICKERS 40.00, MATHESON TRI-GAS, INC. - OXYGEN 224.83, MCKESSON MEDICAL SURGICAL - C-COLLARS, CONNECTORS, GLOVES, & OB KITS 340.79, ONE BILLING SOLUTIONS - BILLING SERVICES 747.43, TIM'S SINCLAIR - FUEL-FIRE TRUCK 119.72, VERIZON WIRELESS - AMBULANCE TABLET SERVICE 30.08, WEST POINT AUTO & TRUCK CENTER, INC. - ELEMENT & GASKET KIT & MOTOR CRAFT SAE 114.26, WISNER WEST - FUEL-AMBULANCE 183.56, Total - \$3,028.39